



CITY OF HOUSTON

Public Works & Engineering Department

Planning & Development Services Division

Utility Analysis Section

1002 Washington Ave, Houston, Texas 77002

CARMEN POSEY, RA, RLA, CPSI
1846 SNAKE RIVER RD., SUITE # B
KATY, TX 77449

04-JUN-2026

Application : **00009163**

ILMS Project: **15112415**

Utility Capacity Application Review

Based on the Utility Capacity Reservation Application you submitted on 09-OCT-2015, you are the owner, or the registered agent of the owner, for the property located at **18311 SKYTRAIN (CALLED 0 INT AIRPORT)** Houston, Texas 77032.

Your application had been reviewed by Nikkia Thomas and documented as rejected. The application has been unlocked and is currently available on iPermits for you to make the necessary correction(s). A detailed list of deficiencies is itemized on the second page of this deficiency report. Please: 1) review the second page of this deficiency report; 2) log in to the IPermits Portal; 3) make the necessary change(s) to the application; 4) upload the required document(s) as detailed in this deficiency report to iPermits; and 5) finalize the application by pressing the **Submit Application For Review** button so that it may be reviewed by the Utility Analysis staff. **Please note, all applications not resubmitted and finalized within 30 days will be permanently voided.**

Please submit all questions regarding your application to Nikkia Thomas at nikkia.thomas@houston.tx.gov or phone 832-394-8999. Optionally submit inquiries to WCRTEchs@houston.tx.gov or phone 832-394-8888. For a quicker response please contact the staff member by email and include your ILMS Project number in the subject line of the email.

Thank you,

Utility Analysis Team



CITY OF HOUSTON

Public Works & Engineering Department

Planning & Development Services Division

Utility Analysis Section

1002 Washington Ave, Houston, Texas 77002

Utility Analysis Application Review

Report Date: 22-OCT-2015

KING INTERESTS
5075 WESTHEIMER RD. STE. # 760
HOUSTON, TX 77056

Project: 15112415

18311 SKYTRAIN (CALLED 0 INT AIRPORT)

General Comments

1) AGENT AUTHORIZED

Please provide a signed agent authorization form from the property owner that designates the applicant as an authorized representative.

Agent Authorization Form MUST include the following:

- * Agent name (printed, signed and dated - must match agent name provided on application and/or agent representing same company)
- * Owner of property or representative of company that owns property (printed, signed and dated - must match the owner name provided on the application and/or owner representing the company)
- * A check box must be selected for all authorization listed on the agent authorization form.

Additional information can be found on our website at:

<https://www.houstonpermittingcenter.org/infrastructure-development-services/impact-fee-administration#term--agency-contact>

2) PROOF OF OWNERSHIP

Please provide proof of Ownership in the form of "one" of the following must be attached:

1. Owner name on application MUST match owner name on proof of ownership
2. Recorded Warranty Deed/General Warranty Deed/Special Warranty Deed (Grantee is current owner) **Recorded deed includes Harris County Seal**
3. Recorded Deed of Trust (Grantor is current owner) OR (Borrower is owner)
4. Title Insurance
5. Title Report ("vested in" is followed by current owner)
6. City Planning Letter
7. Harris County Appraisal District (HCAD) printout.

Owner name on application Must match owner name on proof of ownership.

Proof of ownership documents must include entire document, i.e., (deed)- Owner

Utility Analysis Application Review Continued

information, legal description, and recordation/seal information.

Additional information can be found on our website at:
<https://www.houstonpermittingcenter.org/infrastructure-development-services/impact-fee-administration#term--agency-contact>

3) GENERAL COMMENTS

1. We no longer accept just the HCAD as proof of ownership, it has to be in combination with a Recorded Deed or Title Report or Title Insurance Policy. Please provide one of those.
2. Provide signed agent authorization form by property owner authorizing Environments & Co as agent.

Thank you.